

**WANIAN'S OLD BOYS ASSOCIATION**

1. **Introduction.** In order to foster and maintain the bonds of brotherhood amongst the Ex-Cadets of Cadet College Wana and to undertake concrete measures towards making the College a premier institution par excellence, the College administration has taken the initiative to lay down the foundation of an Association which will be hereinafter referred as Wanians Old Boys Association. The Association will arrange intellectual, social, cultural and sports events where Wanians meet and interact. The Association will work to assist and help the College in different fields. The Association would strive to realize the aforesaid objectives along with other incidental aims as cover in the succeeding Para.

2. **Objectives.** "Wanians' Association exists to fulfill the needs for the creation of an organization dedicated to promote and achieve the following objectives:-

- a. To identify, preserve, improve and promote whatever useful work that has been done by the "Wanians' Association" over the years.
- b. To devise by mutual consensus procedures of reorganizing and promoting the "Wanians" Association.
- c. To promote and look after the interest of the members by including true Islamic spirit of brotherhood and patriotic zeal of our motherland and to arbitrate between the members if so required.
- d. To raise funds through contributions from members and donations from governmental and non-governmental organization and through other lawful promotional measures which are decided from time to time for purposes of achieving the various objectives of the "Wanians' Association".
- e. To provide merit scholarship to needy students of Cadet College Wana and children of destitute members.
- f. To provide assistance to serving/retired employees of Cadet College Wana and dependents of deceased members on case-to-case basis.
- g. To devise methods for achieving the objective of making the Cadet College Wana a premier institution par excellence.
- h. To permit, control, manage and supervise formation of various projects including "Wanians' Foundation for raising funds for the welfare of Wanians. Such projects, whenever created shall strictly function under the "Wanians' Association.
- i. To invest funds in movable and immovable assets for generating adequate financial resources at later stages.

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- j. To work for the attainment of any other objective incidental or consequential to the above noted objectives.
- k. To collect and circulate the statistics and information, relating to its activities in the interest of the “Wanians’ as a community.

3. **Membership.** For the time being all the employees and Ex –Cadets are the registered members, however, on launching of the WOBA website, registration will be carried out as per under mentioned procedure:-

- a. All Ex-Cadets of Cadet College Wana shall qualify for membership of the “Wanians Association”. To become voting members they will pay the prescribed fees. They shall qualify for voting rights and taking part in elections one year after the date of becoming the member.
- b. The Board of Trustees may make honorary members from time to time under any special term and condition.
- c. The following rates of membership fee shall apply to the different Categories:
  - (1) Initial Registration Fee (To be Paid once by all along with Membership Fee): Rs. 500/-
  - (2) Annual Membership for members: Rs. 700/-
  - (3) Annual renewal fee for members: Rs. 350/-
  - (4) Annual Membership Fee for students: Rs. 400/-
  - (5) Annual Renewal Fee For Students: Rs. 200/-
  - (6) Life Membership: Rs. 5000/-
- d. **Note:** The membership number allotted to the members will contain Membership No/Kit No/Year of Entry.

4. **Application of Membership.** Every “Wanian” shall have the right to become member of the Association however, he has to pay the membership fee and other subscriptions as decided by the trustees from time to time, upon depositing the prescribed fee, along with duly filled prescribed application form. Every payee will be issued printed receipt duly signed by the Finance Secretary/Secretary General. However, for the purpose of elections and for the right to vote, membership shall be subjected to fulfilling the conditions laid down in Para 5. b.

5. **Subscription & Financial Year Of The Association**

- a. The financial year of Association shall be from 1<sup>st</sup> of July to 30<sup>th</sup> June and subscription for the whole year shall be paid by 31<sup>st</sup> of May every year. This subscription shall be accounted for the year commencing from 1<sup>st</sup> of July.

- b. Only such members shall be entitled to vote or stand for election or nominate a candidate for elections who have completed one year standing as members from the date of their membership. However any Wanian who pays double the amount of life membership fee, prevailing at that time, along with registration fee, shall forthwith have the right to vote.
- c. Members shall cease to be the members of the Association if in spite of two registered reminders having been issued to them by the Finance Secretary/ Secretary General w.e.f 1<sup>st</sup> of May, fail to pay their annual subscription by 31<sup>st</sup> May in each financial year of the Association. Every member shall be personally responsible for updating his postal address with the Secretary for all practical purpose. (subject to launching of Website)

6. **Cessation Of Membership.** A member or members shall cease to be member(s) of the Association on the termination of membership under para 5. c, of these Article or upon his death.

7. **Privileges Of Members.** Subject to the restrictions contained in the provision of these articles generally, or any by-laws framed by BOT, there under, any member shall have the following rights and privileges:

- a. To obtain a copy of annual report and Association accounts.
- b. To obtain all other publications of the Association either free of cost or at such reduced rates as the trustees may from time to time decided.
- c. To be present, discuss and vote at any general meeting or raise any relevant question referred to in such general meeting or to give option on any question referred to the general body of members by circular or otherwise.
- d. To nominate other qualified members for election or be elected as member of BOT (which include President, Secretary and four members).
- e. To apply for the assistance of Association for securing all reasonable facilities which the association can provide according to its objectives and for the redress of all grievances among Wanians.

8. **Patron / Patron-In-Chief.** The serving Principal of Cadet College Wana shall be the Patron of the Association and to perform usual functions of a Patron of such like organization. However Patron-In-Chief may be nominated by the Board of Governors from time to time.

9. **Administration.** The administration of the affairs of the Association shall be vested in the “Board of Trustees”. The “Board of Trustees” shall be the Governing Body of the Wanians' Association and would consist of:

- a. President Wanians' Association
- b. Vice President
- c. Secretary General
- d. Secretary Finance
- e. 4 x Elected Members

10. **Elections & Tenure of Office Of The BOT**

- a. Elections to the post of four elected members, Secretary General and President of Association shall take place through secret ballot by the members assembled at the premises of Cadet College Wana at Annual General Meeting/Reunion or any other place decided by the BOT and Patron. The terms of all the above-mentioned office bearers shall be two years.
- b. The result of the elections shall be announced soon after the voting. No postal votes shall be casted.
- c. All voters/registered members shall have the right to participate in the elections of the BOT subject to Para 5.b. Every candidate will submit nomination papers when called for.
- d. The tenure of the post of all elected and nominated members of BOT shall be two years. The members of the committee shall be deemed to have automatically retired from their respective offices on completion of their above said tenure, unless otherwise reelected by the House.
- e. Casual Vacancies arising due to unforeseen shall be filled by co-option out of the members of Wanians' Association eligible for elections by the BOT for the unexpired tenure. That of President shall be filled by the BOT by election from amongst its existing members and the resultant vacancy of the member shall be filled by co-option amongst the members eligible to be elected.

11. **Register of Members.** A register of members shall be maintained, which shall contain the names and addresses of all the members. All changes in the addresses of the members shall be notified by the members to the Secretary. The Association shall not be responsible in failing to communicate with such member who does not personally ensure to enter the change of his address in writing through registered letter.

**12. Procedure For The Elections Of The BOT**

- a. The elections of the President, Secretary General and members shall be held on the completion of their two years tenure as and when it is due, at yearly Scheduled Annual General Meeting at Cadet College Wana or some other place to be decided by the BOT and Patron.
- b. The committee for the time being in office shall draw up a programme for holding the elections of Association on above mentioned procedure before 30<sup>th</sup> October or 60 days prior to the date of AGM of the year preceding the elections and shall place it on website. However every member shall be sent a copy of election schedule by post as well.
- c. A list of members who have paid their subs/dues on or before 31<sup>st</sup> May, of the year preceding the elections shall be prepared by the Secretary by 30<sup>th</sup> of October, and shall be placed upon the website on the same day. This list shall also be dispatched by post along with nomination papers calling for the NOMINATION OF Candidates for the existing vacancies within 18 days of the date of dispatch of the papers.
- d. Any objection upon the entries of membership/voter list shall be sent to the Secretary within 10 days of the dispatch of membership list. The President shall decide the objection within next 5 days and inform the members concerned.
- e. The nomination papers duly proposed and seconded by other members qualified to vote under Para 5. b shall be sent to the Secretary by Courier/Registered post. Such nominations shall be accompanied by a written consent of the candidate concerned. Nominations sent after 18 days from the date of dispatch of the nomination papers shall not be accepted.
- f. Nomination papers received after due date will not be considered for scrutiny. Moreover nominations shall not be received on the day of elections.
- g. In case no nominations are received by the due date, the election shall not be held. Therefore the old office bearers shall be deemed to have been re-elected for a period of one year only. The fresh election shall be held at the next Annual Reunion.
- h. The result of the scrutiny of papers shall be announced and placed upon website along with postal delivery to the candidates concerned within 8 days of the receipt of nomination papers.

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- i. Each voter shall be permitted to cast as many votes as per the number of vacancies available.
- j. Elections shall be conducted through secret ballot. The membership register for the purpose of election duly attested by Secretary General for the issuance of ballot papers shall be made available with the Polling Staff. Each member shall enter his name, kit number, membership number and signature for obtaining the ballot paper. After completion of formality the member shall be issued ballot papers for casting his votes to the candidates of his choice.
- k. The elections will be held in the month of December/January, or on the date fixed by Cadet College Wana for AGM in each election year at Cadet College Wana at Annual Reunion and the result shall be communicated soon after the elections. Candidates receiving highest number of votes shall be declared successful. The date of AGM shall be given by the College authorities in the above mentioned months. The Secretary shall obtain the date in the months of September or October.
- l. Accidental error or omission to send any notice or information to any member or member shall not invalidate the elections.
- m. In the event of equality of votes between two or more candidates election staff/scrutinizers shall decide the successful candidates by drawing a ballot.

13. **Annual General Meeting.** Annual General Meeting shall be held at CCW or any other place decided by BOT and Patron once in each year in the month of December (not more than 15 months after holding of last scheduled general meeting) at such time as the committee may from time to time prescribe to transact the following:-

- a. To receive the annual report of the retiring committee and annual statement of the accounts of the Association for the year.
- b. To record the declaration of the result of elections of the office bearer of Association for the ensuing year.
- c. To deliberate upon any such point/ Agenda notice of which has been sent to the Secretary by any member of the Association entitled to Vote by 30<sup>th</sup> of November.

14. **Notice of the General Meeting.** At least 15 days' notice specifying the place, the day and hour of the meeting shall be given to the members in the manner decided by the BOT from time to time. In case of special general meeting, the nature of business to be transacted shall also be communicated in the notice. Non-receipt of such notice by any member shall not invalidate the proceedings at any General Meeting.

15. **Calling of Special General Meeting.** The BOT may whenever they deem necessary or they shall, upon a requisition made in writing, by at least 35 members who have paid their fees/subscription in full up to date, convene a Special General Meeting.

16. **Proceeding at the Meetings**

- a. Recitation of Holy Quran
- b. Annual report by the Principal Cadet College Wana
- c. Annual report by the President of the Association
- d. Every issue submitted at a general meeting shall be decided by the majority of members.

17. **Functions of the President**

- a. The President shall preside the meetings of the Board of Trustees and in his absence any member of the Board designated in writing by the President may preside at such meeting, perform any one or all of the functions on his behalf. The President shall have the authority on behalf of the Board of Trustees to sign contracts, execute documents and make representations before any forum.
- b. The President shall also perform such other duties, as may be incidental to the office of the President. He shall have the authority to sanction expenditure up to the limit prescribed by the BOT for the year and time to time.

18. **Functions of the Secretary General.** The Secretary shall have the charge of all correspondence. He shall have record of the Association. He shall give notice of all meetings of the Board of Trustees. He shall duly notify members of their election and shall collect all dues of the Association and issue receipts. He shall endorse all cheques and other negotiable proceedings as required by his office. He shall prepare the annual report of the Association and perform all such duties as are identical to the office. He shall have the authority to sanction all the expenditure up to the limit prescribed by the BOT out of the account of the association. He shall coordinate all activities of Wanians' Association in addition to performing of any other duty as may be determined from time to time by resolutions adopted by the BOT.

19. **Secretary Finance**

- a. Secretary Finance shall be responsible primarily for the maintenance of books of Accounts of the Wanians' Association. He shall maintain "Members Register" with update record of Annual Renewal Fee paid in each case of Members besides any other duty as may be determined by a resolution of the Board of Trustees.

- b. He will ensure dispatch of notices regarding expiry of membership, payment of dues and all such acts related with finances. He may perform any other duty as may be determined by a resolution of the Board of Trustees.

20. **Utilization Of Funds.** In no event shall:

- a. Any part of the income of the Wanians' Association be utilized for the personal benefit of any private individual Member or Trustees of the Wanians' Association.
- b. Be applied or used for any charitable purpose other than that specified by BOT.
- c. Any portion of money, property or income belonging to the Wanians' Association be paid or transferred, salary or profit to any of its Trustees and Members or their relatives, friends or their Organizations.

21. **Sources Of Income**

- a. Membership Fee and Renewal Fee.
- b. Donation by the Founder Members.
- c. Donations by the Members.
- d. Donation by the Governmental or Non-Governmental Organization.
- e. Donations by Universities, Local Authorities and Government.
- f. Donations by Individuals, Associations and Companies (National as well as Foreign).

22. **Funds**

- a. The funds of the association shall be deposited with the bank approved by the Cadet College Wana. All money received by the Secretary/Secretary Finance shall be deposited in the bank as early as possible. All cheques of accounts shall be jointly signed by the President and The Secretary Finance.
- b. Profit earned on Bank Accounts and other investments standing in the name of 'Wanians' Association.
- c. Any other income or sale proceeds realized from any property movable or immovable vesting in the name of the Wanians' Association.

23. **Amendment.** No addition, Alteration and Amendment shall be made in the Regulation of Association unless the same shall have been approved by the Authority controlling the functions of the Association for the time being.